

REFERENCE FORM

CONFIDENTIAL



POSTGRADUATE

This Form should be used only in connection with applications for the **Postgraduate Programme**. The applicant should fill in his / her name and send it to the referee requesting it be completed and forwarded directly to the **Institute for Postgraduate Studies (IPS)**.

APPLICANT'S NAME

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is applying to the University for admission to the **Postgraduate Programme**. It would be of great assistance in considering the application if you would kindly complete this form. Any information, which you give will be treated as **strictly confidential**.

REFERENCE

1. How long have you known the applicant and what is your relation to him / her?

2. How do you rate his / her academic ability? If he / she is about to take further examinations, what results do you think will be achieved?

3. Taking an overall view, what do you consider to be the applicant's major talents and most significant weaknesses?

4. In which category would you place the applicant in relation to the group in which you know him/her?

	Outstanding	Very Good	Good	Average or below	Unable to assess
Intellectual ability					
Capacity for original thought, e.g. ability to initiate new ideas					
Organisational ability: e.g. ability to work with others, leadership qualities					

5. Please feel free, either in the following space or in a separate sheet, to make any further comments which you think will be helpful

6. How strong do you support this application? Please tick in the appropriate box)

- Strongly recommended
- Recommended
- Recommended with reservations
- Do not recommend

Your assistance in providing this information about the applicant is greatly appreciated.

Name of referee: _____ Signature of referee: _____

Position: _____ Date : _____

Address _____

e-mail _____